國 際 龍 舟 聯 合 會 有限公司

INTERNATIONAL DRAGON BOAT FEDERATION LIMITED (IDBF Ltd)

The World Governing Body for Dragon Boat Sport

BY-LAWS

Approved by the IDBF Council on the 18 April 2026

Effective from 29 April 2026

PREAMBLE

With the objects of encouraging the development of the sport of Dragon Boating and of strengthening the bonds of friendship that unite those who practice it, the unincorporated International Dragon Boat Federation ('IDBF') was founded in Hong Kong on 24 June 1991 by the established dragon boat organizations of Australia; China People's Republic; Chinese Taipei; Great Britain; Hong Kong; Indonesia; Italy; Malaysia; Norway; the Philippines Republic; Singapore and the United States to:

a) Encourage the development of the sport of Dragon Boat Racing.
b) Maintain the sport's cultural, historical, and religious traditions.

The status and standing of the IDBF was accepted by the IOC in 2007 and confirmed by the Court of Arbitration for Sport (CAS) in 2008. The IDBF is a Founding Member of the Alliance of Recognised International Members of Sports (AIMS) and as an AIMS Member, is recognised as the International Sports Federation, (IF) specifically governing dragon boating on a world-wide basis. AIMS is an International Olympic Committee (IOC) recognized multi-sports organization.

On the 21 November 2025, the IDBF Members formally voted to incorporate the IDBF, in Hong Kong, as a Company Limited by Guarantee, without share capital. The IDBF Articles of Association (AoA) is the legal document under which the IDBF is registered in Hong Kong. The AoA supersede the Statutes of the IDBF.

Hong Kong Company Law specifies several key elements that must be included in a company's Articles of Association to ensure registration compliance, such as the Company name and purpose, its organizational structure and governance and clarifications about member liability.

These By-Laws provide operational provisions to implement and complement the Articles of Association (AoA) of International Dragon Boat Federation Limited (IDBF Ltd, herein also referred to as IDBF). They do not supersede or modify the AoA. Where any inconsistency arises, the AoA prevails. These By-Laws also reflect applicable requirements of the Hong Kong Companies Ordinance (Cap. 622).

The other documents of the IDBF, referred to in Article of Association 1.7, as part of the “IDBF Rules”, concern how the IDBF functions on a ‘day to day’ basis, its operational, management and administration systems and the working procedures, for IDBF Commission, Committees, and Working Groups. The administration and working procedures cannot change the intention or meaning of the By-laws, take precedence over them or replace them or the IDBF AoA.

The By-laws as now enacted and the IDBF Rules can be amended, repealed or cancelled by the IDBF Council in a formal meeting, for subsequent ratification by the IDBF Members in an IDBF Ordinary Congress.

KEY DEFINITIONS

Terms used in these By-Laws have the meanings given in the AoA. References to 'Articles' are to the IDBF Articles of Association; 'Board' means the Board of Directors as defined in the AoA; 'Council' and 'Executive Committee' are governance bodies established under the AoA.

Specific definitions applicable to the sport of Dragon Boat Racing shall be contained within IDBF's Competition Regulations and Rules of Racing.

BL 1. HEADQUARTERS (Article 1.2)

The IDBF Headquarters (Secretariat) shall be located in Hong Kong at the registered office specified in the AoA. The Council may change the registered address of the IDBF Ltd within Hong Kong and may establish sub-offices of the federation in other places outside of Hong Kong.

BL 2. LANGUAGE (Article 1.3)

The official languages are English and Simplified Chinese. For all official communications and interpretations, the English version prevails, consistent with the AoA. British English spelling, punctuation and grammar shall be used.

BL 3. JURISDICTION, PURPOSE AND NON-DISCRIMINATION (Articles 1.4 and 1.5)

3.1 Whilst the IDBF acknowledges that 'Dragon Boating' is both a sport and a recreational activity, the competitive governance of the IDBF concerns the 'Sport of Dragon Boat Racing,' which for the purposes of this Bye-Law, shall include competition in other types of Traditional Long Boats. The jurisdiction and governance of the IDBF also encompasses recreational and festival dragon boating, undertaken by IDBF Member organizations.

3.2 The IDBF observes the general and fundamental principles of the Olympic Charter and Paralympic Charter, the IOC manual on sport and the environment and no provision of these By-Laws nor the IDBF Rules of Racing, shall be deemed to conflict with or derogate from those principles.

3.3 The IDBF rejects all forms and means of discrimination against individuals, groups of people, organizations or countries participating in IDBF activities on grounds of ethnicity, gender, language, religion, politics, or sexuality.

3.4 The IDBF and its members are committed to fair representation and equality of opportunity in all Dragon Boat activities and sport management.

BL 4. PRINCIPLES (Article 2)

4.1 The IDBF shall have no part in purely national or territorial questions, unless the action of a Member adversely affects the Status and Standing of the IDBF or another IDBF Member.

4.2 The IDBF President or his delegate may attend meetings of the Council or equivalent bodies and Congresses, of the Continental Federations and Regional Associations recognized by the IDBF.

4.3 During Continental Championships, the Continental Federations have the authority to suspend competitors or officials and to take disciplinary action against them. They must report to the IDBF who in turn may extend these disciplinary measures to a worldwide level. Continental Federations may not suspend National Federations but may propose such measures to the IDBF.

BL 5. RECOGNITION & REQUIREMENTS (Article 2)

6.1 The IDBF shall allow its Members complete autonomy internally. However, the IDBF Executive Committee shall monitor all its Members activities, which may affect the IDBF either in part or in its entirety, as well as Continental and Regional organizations.

6.2 All meetings and competitions of the IDBF shall normally be held in countries which guarantee unhindered, equal access to all officials, competitors and officers of the IDBF, irrespective of their country of birth or residence.

6.3 All members of an IDBF Member Organisation, IDBF Staff and Directors, members of the IDBF Executive Committee, members of the IDBF Council and members of the IDBF Commissions and Committees must strictly adhere to and observe the IDBF Code of Ethics.

BL 6. MEMBERS (Articles 2, 3, 4, 5, and 6)

6.1 Between IDBF Ordinary Congresses, the Executive Committee may grant provisional membership in accordance with the AoA, subject to ratification by an Ordinary Congress.

6.2 A provisional Member is entitled to compete in all international and IDBF competitions and to attend an IDBF Ordinary Congress without the right to speak or vote until their approval.

6.3 All Members of IDBF shall recognise and accept the authority of IDBF as the sole world governing body for Festival Dragon Boating and Dragon Boat Sport.

6.4 Membership Fee. Full, Ordinary and Associate Members may be required to pay an annual Membership Fee, at the discretion of an IDBF Congress In the event that membership fees are so agreed, there will be 3 (three) categories of membership fees.

1st category – low membership fee or no fee for Associate Members.

2nd category – medium or low membership fee for Ordinary Members.

3rd category – full membership fee for Full Members.

BL 7. VOTING RIGHTS & RESTRICTIONS (Article 4)

7.1 Full Members may vote on all matters unless otherwise specified in these By-laws or the AoA.

7.2 Ordinary Members may not vote on amendments to the AoA, Competition Regulations or Rules of Racing. They may vote on other matters placed before Congress, including elections, unless specified otherwise in the agenda notice, or prohibited under the AoA.

7.3 Associate and Honorary Members do not have voting rights at Congress.

BL 8. HONORARY APPOINTMENTS & PATRONS (Article 2.8)

8.1 Honorary Appointments shall be made by an IDBF Congress on accordance with the requirements shown in the AoA (Article 2.8).

8.2 Retiring IDBF Presidents. Unless otherwise decided by Congress, a person retiring from the role of President (having completed at least one full term in office) shall automatically be appointed as an Honorary President. Honorary Presidents may attend meetings of Council.

8.3 All those granted an honorary title have the right to attend the Congress and speak but not vote or propose or second motions at Congress, unless they have been appointed as a delegate at Congress for a Full, Ordinary or Associate Member.

8.4 Congress may also grant honorary titles to individuals from the IDBF Members who have rendered distinguished service to the cause of Dragon Boating.

8.5 The President of Honour. A President of Honour may be appointed in accordance with the principal requirements set out in the IDBF Articles. The President of Honour has the

right to attend and speak (but not vote or propose or second motions) at meetings of Congress, Council, and the Executive Committee.

BL 9. AFFILIATED ORGANISATIONS (Article 2.12)

9.1 To maintain their entitlement to IDBF Affiliation, IDBF Affiliated Organizations are expected to comply with any general obligations set out in the IDBF Articles of Association.

9.2 Affiliated Organisations must provide copies of their congress minutes and activity reports if requested by Council.

BL 10. IDBF CONGRESSES (Article 8)

10.1 Congress is the supreme authority of the IDBF, and all decisions of the Congress are final, subject to the requirements of Cap. 622 and Hong Kong Company Law.

10.2 There are three types of Members Congresses, namely an Ordinary Congress; a Special Congress and an Extraordinary Congress, the format and details of which are detailed within in the IDBF Governance & Operational Procedures document.

10.3 Congress delegates must be members of their IDBF Member, but the delegate with voting rights must be notified to the IDBF Secretary General through a letter from their federation, no later than 14 days before a Congress.

10.4 IDBF Members must notify the IDBF Secretary General of any change of their delegates at the latest by the accreditation time for the Congress. This must be done in writing and signed by the President and/or Secretary General of the IDBF Member concerned.10.5 Members may submit agenda items no later than 45 days before a Congress. Supporting papers shall accompany submissions.

10.6 Should circumstances dictate, the IDBF Council may change the date and/or venue of the Congress. Congress may be conducted in-person or as a hybrid or electronic meeting in accordance with the AoA and any technical procedures issued by the Secretariat.

10.7 Each IDBF Member, the IDBF Council and the IDBF Executive Committee has the right to submit proposals to Congress. Proposals originating from an IDBF Member, signed by their President and/or Secretary General or equivalent person, must be received by the IDBF Secretary General no later than 45 days before the date when the Congress will be held.

10.8 Observers may attend in person part or all of the Congress with the authorization of the IDBF President.

10.8.1 Candidates for election to the IDBF Council must be nominated by their IDBF Member. The IDBF Member should notify the IDBF Secretariat (Headquarters) of their nominations no later than 45 days before the Congress date. This must be done in writing or electronically and signed by the President and/or Secretary General or equivalent person, of the IDBF Member concerned. The IDBF Council with the agreement of the IDBF Member concerned, may also make nominations.

10.9 **Special Congress**. In accordance with the AoA, a Congress convened for the purpose may amend the AoA. Such a Congress may not replace an Ordinary Congress. In accordance with the AoA, a Special Congress may also be called to deliberate on the possible dissolution of the IDBF.

10.9.1 Proposals put to a Special Congress for changes to the Articles originating from an IDBF Member, must be signed by their President and/ or Secretary General or equivalent person and be received by the IDBF Secretary General no later than 45 days before the Special Congress, notified by the IDBF Council, for the purpose, is held.

10.9.2 The Special Congress is entitled to decide on the entry into force of one or more previously adopted but not yet effective Ordinary Congress decisions on any topic, including By-law amendments.

10.10 **Extraordinary Congress**. An Extraordinary Congress, referred to as an additional Congress in the AoA, may be called when:

a. At least 5% of the IDBF Members entitled to vote at a Congress submit a request in writing/electronically to the IDBF Secretary General giving reasons thereof; or
b. When the Executive Committee or Council considers that circumstances have arisen warranting an Extraodinary Congress.

10.10.1 When the Executive Committee or Council has called an Extraordinary Congress, the Council shall fix the place and date of that Congress no later than 28 days after the date of the convening notice.

10.10.2 When a request from the members has been received by the Secretary-General, the Council must convene the Congress within 21 days of the request being submitted.

BL 11. GOVERNANCE. All IDBF activities shall be subject to the control of Congress. The IDBF shall be governed by an IDBF Council. (Articles 9, 10, and 11)

11.1 The President of the IDBF shall chair meetings of the Council, of the Executive Committee and of the Board of Directors. In the case of the President's inability to chair, the First (Senior) Vice-President shall act as Chair, followed by a vice president in order of seniority and finally by the Secretary General. In the event none of these individuals is able or willing to chair the meeting, a the Council shall decide a meeting Chair from the remaining Members of the Council present

11.2 If necessary, meetings of the Council, Executive Committee, or Board may be held via emails and conference calls. In circumstances where a decision by Council is required but it is not practical to convene a formal meeting, then Council is permitted to make such a decision using email or other electronic means, provided all those entitled to vote are included in all the relevant correspondence and the decisions are recorded in the minutes.

11.3 All decisions of the Council/Executive Committee shall be by a simple majority of votes cast by those entitled to vote, excluding the vote held by the Chair of the meeting. In the event of a tie, the Chair of the meeting shall then exercise the casting vote.

11.3.1 Voting is by a show of hands, or if requested by one voting member, by secret ballot.

11.4 In the case of a vacancy among Office Holders and Chairs of Commissions or Committees (except that of the offices of the President and the Chair of the Athletes Commission),and except as might otherwise be determined by the AoA, a substitute can be appointed by the Council, until the next Ordinary or Extraordinary Congress.

11.5 The IDBF Council shall appoint one of its Members or a nominee from an IDBF Member, to take the place of the IDBF Secretary General and the Treasurer (or the Deputy Treasurer/Secretary General) if required.

11.6 If and when the IDBF President is temporarily removed from fulfilling the duties of the President’s office, the position shall be taken by a nominated IDBF Vice President. If no IDBF Vice President is available, the Council shall appoint one of its Members to take the position of the IDBF President.

11.7 Members of the Executive Committee and the Council shall have unhindered access to their respective meeting records and minutes as soon as they are prepared following meetings of these respective bodies.

11.8 **IDBF Council**. The Council exercises governance functions under the authority of Congress and in accordance with the AoA and may enact or amend By-Laws within

authority granted by the AoA and subject to Congress approval. The Council is accountable to the Congress.

11.8.1 The IDBF Competition Commission shall propose to the IDBF Council amendments to the Competition Regulations and Rules of Racing, for submission, once confirmed by the Council, to an Ordinary Congress.

11.8.2 In exceptional circumstances where clearly the IDBF Competition Regulations or Rules of Racing need to be amended in order for the sport to function efficiently, rules and regulations can be decided upon at the first IDBF Council meeting of that year or following a Congress or if time permits through an Extraordinary Congress.

11.8.3 The IDBF Council shall form a quorum if and when, after being duly summoned, at least half of its members are present, of which at least two must be elected IDBF Officers.

11.8.4 Council members shall advise the Chair holder of the IDBF Ethics Committee, of any potential personal conflicts of interest, which would compromise the Council's ability to contribute to any issue before the Council in accordance with the conflicts of interest policy and the IDBF Code of Ethics.

11.8.5 Council members shall observe the confidentiality of non-public information acquired in the role as a Council Member.

11.8.6 Members of the IDBF Council may only hold one function on the Council and therefore a Council Member can only attend in one Council role.

11.8.7 The IDBF Council may, by a simple majority, approve interim operational alterations, which must not alter member rights, to the IDBF By-laws, taking effect from the date decided by the Council and notified to the IDBF Members by the Secretary General, for ratification at the next Ordinary Congress.

BL 12. MANAGEMENT & ADMINISTRATION (Articles 10, 12, and 14)

12.1 **Executive Committee**. The Executive Committee manages the work of the IDBF between Council meetings under the direction of the Council and supports the President; and implements Congress and Council decisions. The Executive Committee is accountable to the Council.

12.1.1 The Executive Committee may, on behalf of the IDBF Council, authorize the entry of teams into IDBF championships from organizations that have applied for Full or Ordinary membership but whose membership applications have yet to be considered by Congress.

12.1.2 The Executive Members may, as laid down in the Articles of Association, continue to act even though their number is reduced by death, retirement or otherwise to the number of members needed to form a quorum. If at any time the number is reduced below that required for a quorum, the Executive Members shall not formally meet until such time as the IDBF Council has filled the vacancies, in accordance with Article 10.7.

12.1.3 The Executive Committee may appoint Secretariat staff (paid or voluntary) to support the Secretary General, the Treasurer and the other Officers and Office Holders of the Federation.

12.1.3.1 Secretariat Staff who are not elected officials of the IDBF and persons invited by the President, may attend the Congress, the Council, the Executive Committee and meetings of the Commissions and Committees, in a non-voting advisory capacity.

12.1.4 The Executive Committee shall develop and maintain a Table of Authorities and financial delegations, subject to the approval of the Council; the Treasurer shall monitor compliance.

12.1.5 Under the Articles of Association, and with the approval of the Council, the Executive Committee may appoint persons from the IDBF Members or from nominated individuals not necessarily associated with the IDBF, as voluntary and/or paid personnel (Staff) or Working Groups, to provide management and administration support to the IDBF and IDBF services to the IDBF Members or in support of the wider dragon boat community. In this respect the IDBF may appoint a Director General.

12.1.6 For expenditure items not specifically covered by the budget approved by Congress, and for the payment of expenses, the Executive Committee shall act in accordance with the financial spending limits of the table of authorities that shall be decided from time to time by the IDBF Council.

12.2 **Board of Directors**. The Board of Directors administers the financial management and powers conferred by the AoA and Cap. 622, and is accountable to the Executive Committee and the Council.

12.2.1 Directors must satisfy the relevant statutory requirements set out in the Companies Act of Hong Kong (or any successor legislation).

a) If any Director is not able to satisfy such statutory requirements, then that individual may not be able to undertake the role of a Director of the IDBF but shall still be a member of Council and obligated to discharge the responsibilities associated with the position to which they have been elected.

BL 13. OFFICERS & OFFICE HOLDERS (Articles 10, 11, and 14)

The IDBF shall have the following Officers and Office holders

1. The Officers: The IDBF President ('The President').

The IDBF 1st (Senior) Vice-President

The IDBF Secretary -General.

The IDBF Treasurer

The 5th Member of the Board of Directors, Hong Kong Citizen

2. The Office Holders are the above IDBF Officers and:-

The IDBF 2nd Vice-President.

The IDBF 3rd Vice-President.

The IDBF 4th Vice-President.

The IDBF 5th Vice-President

13.1 The IDBF President is the highest office holder in the IDBF and leads the IDBF. The President is the Chair-holder of the IDBF Council and carries overall responsibility for the Council's processes, actions and integrity. At all times the IDBF President must act in the best interest of the IDBF with the utmost personal integrity.

13.2 The IDBF President shall not also be the President of a Continental Federation or an IDBF Affiliated organisation as set out in the IDBF Articles. In the event that the person elected as the IDBF President does hold an equivalent role, as above, then they must resign from that position before assuming the role of IDBF President.

Should this result in any delay to the assumption of the President's role, then the 1st Vice President shall, in the intervening period, assume the responsibilities and discharge the duties of the President.

13.3 It is the responsibility of the President to:

13.3.1 Guide and control the strategy and direction of the IDBF as agreed by the Congress;

13.3.2 Represent the IDBF (or, if unable to do so, decide who shall represent the IDBF) at meetings:

- Of AIMS, Sport Accord, and other sport organizations that the IDBF may be affiliated to;
- With other international organisations and bodies;
- With national organisations and bodies that are involved with the delivery of international championships; and
- Of Continental Federations.

13.3.3 When able and willing to do so, Chair meetings of the IDBF Council, the Executive Committee, the Board of Directors and IDBF Ordinary; Special Congress and Extraordinary Congresses'.

13.4 The President shall provide the Secretary-General with copies of all correspondence originated by the President on behalf of the IDBF.

13.5 The First Vice President shall be appointed by Council from among the four Vice Presidents.

13.6 The seniority of the remaining Vice Presidents shall be determined by the length of time a Vice President has continuously been an office holder.

13.6.1 In the event of equal seniority, then seniority shall be assigned by Council.

13.7 The role of the IDBF Vice Presidents is to assist the IDBF President, understand and be aware of all issues that pertain to the IDBF and any important topics identified by the IDBF President.

13.8 It is the responsibility of the IDBF Vice Presidents to:

13.8.1 Represent the IDBF and the IDBF President when required.

13.8.2 Support and help the IDBF President in his/her duties when required.

13.8.3 Fulfil specific tasks allocated to them by the IDBF President or Executive Committee and to report on their activities to the President and the Executive

13.8.4 At world championship regattas, be responsible for overseeing protocol and public relations activities as a representative(s) of the IDBF.

13.8.5 Be part of the Jury or competition committee when required at events.

13.8.6 Give advice and informed opinion to the IDBF Executive and Council.

13.8.7 Work closely with the Secretary General on work that promotes and develops the sport.

13.8.8 Supervise the work of the IDBF Specialist Committees according to the directives given by the President.

13.9 The roles and responsibilities of the Secretary and Treasurer are laid down in the IDBF Articles of Association and as such can only be amended by the IDBF Members in a Special Congress.

13.10 If any candidate after being elected declines to serve, the candidate who has the next largest number of votes shall be deemed to be elected.

13.11 If two or more candidates obtain an equal number of votes, the Chair-holder of the Meeting shall select by lot from such candidates, the candidate or candidates who is or are elected.

BL 14. STANDING COMMISSIONS, SPECIALIST COMMITTEES & WORKING GROUPS (Article 13)

14.1 The Chair holders of the Standing Commissions and Specialist Committees are elected members of the IDBF Council.

14.2 The role of Chair holder is to advise the IDBF Council on the direction, strategy and technical aspects of their commission/committee in order to promote and develop the sport.

14.3 Every Commission/Committee chair holder will produce working plans covering each 2-year period of their tenure of office and an annual report on their Commission's/Committee's activities to the IDBF Council and Congress.

14.4 The Chair holders of the Commissions/Committees shall be responsible to:-

14.4.1 Lead and Chair their Commission meetings.

14.4.2 Work with their Commission in accordance with the decisions of Congress and the directives received from the IDBF Council, and the IDBF Executive Committee.

14.4.3 When requested, cooperate with the IDBF Secretariat (HQ Office) when relevant to their commission/committee, in assessing bids from IDBF Members for IDBF Competitions and providing an objective and unbiased opinion to the Council on a bid's suitability.

14.5 Except for the Athletes Commission, the Chair holder of each IDBF Standing Commission/ Specialist committee shall be permitted to select individuals to serve on

their Commission or Committee, for the duration of the Chair holder's appointment. The Chair holder in making such appointments, shall:

a) where practicable, ensure that membership is drawn from across all regions covered by Continental Federations.

b) address the gender (Male and Female) equality requirements set out in the Articles of Association (AoA).

c) ensure that the individual experience and expertise of members reflect the purpose of the commission/committee and

d) abide by the Council's right to exclude an individual from membership of a commission or committee.

14.6 IDBF Officers shall be entitled to attend meetings of commissions or committees.

BL 15. FINANCE, AUDIT & REPORTING (Articles 14.3 and 15)

15.1 In keeping with the IDBF Articles, the IDBF shall have a professional auditing company, appointed bi-annually by the IDBF Executive Committee and approved by the IDBF Congress.

15.2 The auditing company will audit the accounts of the IDBF annually and provide such report to the IDBF members in Congress.

15.3 The auditing company will inspect and report on all IDBF finances.

15.4 The auditing company will act, if requested, as a financial adviser to the IDBF Directors.

BL 16. DISCIPLINE (Articles 5 and 11)

16.1 Disciplinary measures may also be taken against:

a) Any athlete, official or member of an IDBF Member who by word or gesture threatens any Race Official, Staff, Volunteer or other official during an IDBF event; and

b) Athletes, Race Officials and Crew Officials who violate the IDBF Articles, Bye-Laws, Competition Regs or Rules of Racing during an IDBF Competition or Championship.

16.2 Suspension bars individual Members of an IDBF Member from all rights and prerogatives until the suspension is lifted. When an IDBF Member penalizes an athlete or official in connection with an international dragon boat competition, the IDBF Secretary General must be advised immediately. The IDBF Secretary General informs all other IDBF Members.

16.3 When an athlete commits a violation of the rules whilst participating in an international competition held in another country the organizing IDBF Member must send a detailed report to the IDBF Secretary General. The Secretary General informs the IDBF Executive Committee, which, in turn, decides on the appropriate penalties. The organizing IDBF Member cannot penalize athletes from another country, except for eliminating them from the competition.

16.4 Athletes who believe they have been wronged with respect to international events have the right to submit a written complaint to the IDBF through their IDBF Member.

16.5 All IDBF Member and athletes shall have the right to be heard before disciplinary measures are taken against them according to the procedures set forth hereunder.

16.6 The IDBF Secretary General shall send a registered letter or electronic mail to the athlete or IDBF Member concerned (the Defendant) wherein the contravention alleged against him or her or the IDBF Member is set out.

16.7 The Defendant shall be afforded a period of 14 calendar days within which to reply to the allegations made against him/her/the Member and in which to set out the defense to the allegation. In urgent cases the IDBF President may shorten this period.

16.8 Should the Defendant concerned fail to reply to such a letter, then the defendant will forfeit the right to any further hearing. Should the Defendant reply to the letter of complaint within the period afforded, the IDBF Secretary General shall forthwith advise the Defendant of the date, time and place at which the disciplinary hearing, convened by the IDBF Executive Committee, is to take place.

16.9 The said Defendant shall be entitled to legal representation, at their own cost, at the hearing but may also appear personally. The Defendant concerned may ask to be excused from the hearing and to rely on his/her/ IDBF Member’s written statement of defence.

BL 17. DISPUTE RESOLUTION & ARBITRATION (Article 5)

17.1 Disputes Between Members. In the event of a dispute arising between two or more Members (other than where the dispute relates to racing at an IDBF international championship, where IDBF's Competition Regulations and Rules of Racing shall apply),

those Members shall be entitled to ask IDBF to arbitrate provided all those Members agree in writing:

a) to such arbitration; and

b) to share equally the costs of the arbitration.

17.1.1 The IDBF Executive shall, within three weeks of receipt of all documents required under this By-Law, convene a panel to undertake the arbitration. This panel shall comprise:

a. a Vice President (who shall Chair the panel);

b. two other office holders;

c. a Chair from one of IDBF's Commissions; and

d. if deemed necessary by the Executive Committee, such other individuals who may be qualified to assist the panel.

17.1.2 The decision of the arbitration panel shall be made in writing and copies of the decision provided to the Members in dispute and to the Executive Committee.

17.1.3 A Member in dispute has the right to appeal the decision of the arbitration panel. Any such appeal must only be made to The Court of Arbitration for Sport, in Lausanne, Switzerland and be at the Member's cost.

17.2 Dispute between a Member and the IDBF. In the event of a dispute arising between a Member and IDBF (other than where the dispute relates to racing at an IDBF international championship where IDBF's Competition Regulations and Rules of Racing shall apply) a Court of Arbitration of the IDBF will be appointed, consisting of three (3) Arbitrators. Each disputing party will have the right to have a representative to attend the Court.

17.2.1 Arbitrators will be selected from the list of IDBF appointed arbitrators within a time limit of fifteen days upon receipt of the request. The Chair of the arbitration will be decided by mutual agreement of the arbitrators drawn. If mutual agreement is not reached, the IDBF Executive Committee shall appoint the Chair.

17.3 An arbitrator drawn for a dispute who fulfils any of the following criteria, will be replaced: - the arbitrator is a legal assistant of one of the parties the arbitration involves one party where the arbitrator is a member or representative

17.4 For sporting disputes, the IDBF would only recognize and accept the decisions of the Court of Arbitration for Sport (CAS) in Lausanne (Switzerland) should the necessity of an appeal against an IDBF decision arise. Corporate governance disputes shall follow the dispute resolution procedures under Cap. 622 and Hong Kong Company Law.

17.5 In the case of a dispute between an IDBF Member and the Continental Federation of which that IDBF Member is a member; the appeal has to be addressed to the Congress of that Federation.

17.6 The resolution taken by the Congress of the Continental Federation can be referred to the IDBF Court of Arbitration.

17.7 List of Arbitrators. There are to be at least six (6) arbitrators on the IDBF list, with a maximum of twelve (12). In the initial establishment of the list, three (3) arbitrators shall be appointed for a period of four (4) years and three (3) arbitrators for a period of two (2) years. Thereafter, all arbitrators stand on the list for a period of four years. The IDBFF Council shall review the list every two years in order to replace the expiring appointments. The list enters into force on 1 January of the following year.

17.7.1 In establishing the list of IDBF arbitrators, the IDBF Council shall call upon personalities with a legal background, ideally with recognized competence with regard to sports law and/ or international arbitration, a good knowledge of dragon boating or at the very least of sport in general, and a good command of the English language

17.7.2 In appointing the personalities who appear on the list of arbitrators, the IDBF Council shall, wherever possible, ensure fair representation of the continents.

17.7.3 IDBF arbitrators are bound by the duty of confidentiality. If an IDBF arbitrator resigns, dies or is prevented from carrying out his/her functions for any other reason, he/she may be replaced, for the remaining period of his/her mandate.

17.7.4 The IDBF Council has the power to withdraw an arbitrator from the list after three (3) refusals to arbitrate. The list of IDBF arbitrators and all modifications to such list are published.

17.8 Decision. The decision of the Court of Arbitration of the IDBF as well as a complete report on the case must be given in writing, the original to be kept by the Chair and copies to be sent to the parties concerned and the IDBF Secretariat. The decision must state which of the disputing parties has to bear the costs.

17.9 Expenses. The cost of the Court of Arbitration of the IDBF must be borne by the party against which the Court has found. Should neither party be found at fault, both parties

shall defray the costs in equal parts. The Court is to do everything to keep the costs as low as possible without, however, being detrimental to either the IDBF or the parties concerned in the case.

17.10 Appeal. A party to a dispute has the right to appeal against a decision of the Court of Arbitration of the IDBF. Any appeal to a body outside the IDBF shall be made exclusively to the Court of Arbitration for Sport (CAS) in Lausanne (Switzerland) following the exhaustion of all internal appeal processes. The IDBF shall recognize and accept any decision of that Court in respect of the matter raised.

BL 18. CODE OF ETHICS (Article 16)

18.1 IDBF and its Members shall comply with a Code of Ethics approved by Congress.

18.2 Code of Ethics shall:

18.2.1 Be made available to all Members.

18.2.2 Published on the webpage of IDBF; and

18.2.3 Only be amended by Congress.

18.3 The IDBF Code of Ethics will be subject to automatic yearly review or such shorter notice as the IDBF Council requires. Such reviews will be led by the Ethics Commission Chair who will seek support, as the Chair deems necessary.

18.4 The Ethics Committee, under Article 16 of the IDBF Articles of Association, shall be responsible for monitoring the implementation of the Code of Ethics and for:

18.4.1 Investigating complaints made about non-respect of the Code of Ethics and making recommendations about sanctions if appropriate; and

18.4.2 Monitoring trends in other international sports organizations and bodies in their codes of ethics and making recommendations to Council as necessary.

BL 19. MATTERS NOT SPECIFICALLY COVERED

19.1 Where matters are not expressly covered by these By-Laws, the AoA or the IDBF Competition Regulations and Rules of Racing, the Executive Committee may issue interim guidance consistent with the AoA for subsequent confirmation by the Council or the appropriate Congress as necessary.

19.2 IDBF Publications and Documents. The following documents published by the IDBF, and approved by the Council, concern the governance, management and administration

of the IDBF. They support the IDBF Bye-laws and other IDBF Rules as shown in IDBF AoA 7.1 and as such should be read in conjunction with the said By-laws and other IDBF Rules.

19.2.1 IDBF Standing Procedures

19.2.2 IDBF Governance Procedures

19.2.3 IDBF Safeguarding Policy

19.2.4 IDBF Conflict of Interest Declaration

19.2.5 IDBF Anti-Doping Rules

19.2.6 IDBF Boat and Paddle Manufacturers Schemes.

19.2.7 IDBF Water Safety Policy, Event and Training Safety Procedures

19.2.8 IDBF Rules for Para Dragons Racing and Para Dragon Certificate of Diagnosis

19.2.9 IDBF Recognized Dragon Boat Race and Festival Scheme.

19.2.10 IDBF Race Officials and Coaches Awards Schemes

19.2.11 IDBF Key Definitions

19.2.12 IDBF Championships Organizer's Handbook

19.2.13 IDBF Table of Authorities

19.2.14 IDBF Travel Policy

19.2.15 IDBF Management Practices

BL 20. AMENDMENTS & EFFECTIVE DATE

(a) Amendments to these By-Laws may be proposed by the Council and shall take effect upon approval by the Members at Congress, unless the AoA explicitly authorises interim Council enactment subject to subsequent ratification.

(b) These By-Laws come into effect on the date approved by the IDBF Council on xxxxxx 2026 for confirmation by the first Ordinary Congress of the IDBF Ltd (HK) on xxxxxx 2026.