



國際龍舟聯合會
INTERNATIONAL DRAGON BOAT FEDERATION



13th IDBF World Dragon Boat Championships

INFORMATION BULLETIN NO.3

IDBF WORLD DRAGON BOAT CHAMPIONSHIPS – 18th to 22nd October 2017

To: ALL INTERNATIONAL DRAGON BOAT FEDERATIONS & GUESTS

Welcome to Information Bulletin No. 3 from the IDBF and the Organizing Committee of the 2017 World Dragon Boat Racing Championships.

Racing for the 2017 World Dragon Boat Racing Championships (2017 WDBRC) will take place from October 18th-22nd inclusive, with Opening Ceremonies on Tuesday October 17th, 2017. Teams competing in the 2017 IDBF WDBRC are expected to arrive in Kunming between Saturday October 14th and Monday October 16th, 2017.

IDBF team registration at site will commence on:

Sunday 15th October from 10:00 – 12:30

Monday 16th October 08:30 - 12:30

Tuesday 17th October 08:30 - 11:30

IDBF registration passes will only be issued by IDBF Staff after all fees including IDBF membership have been paid.

ALL PARTICIPANTS, as well as Supporters, IDBF Officials, Patrons Club Members, IDBF Partners, IDBF Members and IDBF Representatives, MUST BE ACCREDITED BY THE 2017 WDBRC ORGANIZING COMMITTEE. IDBF Patrons Club Members and IDBF Partners should contact the 2017 WDBRC Organizing Committee directly to confirm the dates they will be attending, for accreditation purposes.

ACCREDITATION OFFICE

Details of the location of the registration office will be provided in Bulletin 4

ONLINE REGISTRATION SYSTEM (NAMED ENTRIES) and ACCREDITATION

All Teams are expected to use the online registration system. Log into <http://idbfchamps.org> to record the details of each Team Member, Official Supporters, IDBF Race Officials and IDBF Member's

Delegates (name, team role, passport number, date of birth) directly into the World Championship database. Photographs and Declarations can also be entered on to the database.

If you are unable to access the online system, contact Slawek Borucki, the IDBF Data Base Manager at s.borucki@borsoft.pl.

All Final and Named Entries must be submitted, as detailed above, by SEPT 20th 2017.

CONFIRMED ENTRIES RECEIVED BY COMPETITION CLASSES

STANDARD BOAT	OPEN CLASSES				WOMEN'S CLASSES				MIXED CLASSES			
	200m	500m	1000m	2k	200m	500m	1000m	2k	200m	500m	1000m	2k
Premier	10	11	11	10	7	7	8	8	11	11	9	9
Senior A (MD) 40+	5	5	6	5	4	4	4	4	4	4	6	4
Senior B (GD) 50+	4	4	6	4	3	3	3	3	3	3	3	3
Senior C (SD) 60+	3	3		3	3	3		3	4	4		4

SMALL BOAT	OPEN CLASSES			WOMEN'S CLASSES			MIXED CLASSES		
	200m	500m	2k	200m	500m	2k	200m	500m	2k
Premier	14	14	14	10	9	9	9	10	10
Senior A (MD) 40+	7	6	7	5	6	5	3	3	3
Senior B (GD) 50+	6	6	6	1	1	1	3	3	3
Senior C (SD) 60+	4	4	4	-	-	-	2	2	2

IMPORTANT NOTE: IN BOTH THE STANDARD AND SMALL BOAT CHAMPIONSHIPS, Competition Classes with less than 3 (three) Entries by **September 20th 2017**, will be combined as IDBF Championships, with separate trophies for each competition class.

CHAMPIONSHIPS WEEK - OUTLINE PROGRAMME

All details are provisional and may be subject to change.

All races will take place at the DIAN Lake of Kunming, Yunnan Province, China.

DATE	PROGRAMME
Saturday October 14 th – Monday 16 th October	Teams arrive
Sunday 15 th October	Team Registration Crew training
Monday 16 th October	Team Registration –Crew training IDBF Executive and Council meetings
Tuesday 17 th October	Crew training Race officials meeting Team Leaders Technical meeting Opening ceremony
Wednesday 18 th October	Racing day 2000m All Standard and small boat Classes
Thursday 19 th October	Racing day 1000m All Standard Boat Classes
Friday 20 th October	Racing Day 500m Standard and Small Boat Mixed Championship
Saturday 21 st October	Racing day 200m Mixed, Open and Women Championship all divisions
Sunday 22 nd October	Racing day 500m Open and Women Championship all divisions Closing Ceremony and celebration party
Monday 23 rd October	IDBF Members Congress Teams Depart

REQUIREMENT DEADLINE DATE

REQUIREMENT	Deadline date
Final named Entry	20 th September 2017
IDBF Registration Fees and outstanding IDBF membership fees	30 th September 2017

VISAS

All visitors to China require a visa except citizens of countries where an exemption has been granted.

An Official Letter of Invitation will be sent via email to each National Federation. Do not delay in beginning your visa process. Official Letter of Invitation requests can be made to the 2017 WDBRC Organizing Committee at: wdbrc2017@126.com Once a request is made, a member of the 2017 WDBRC Organizing Committee will forward a spreadsheet to be completed (See the attachment). One invitation letter will be provided for the entire Team. Every country applying for the invitation will have to submit a copy of the President's signature or a national association seal and a WORD version of the attached form.

FEES AND CHARGES

All payments should be made by wire/bank transfers:

IDBF Registration Fees

USD \$36.00 per person for Full Members of the IDBF

USD \$20.00 per person for Basic Members of the IDBF

USD \$15.00 per person for Registered Supporters

1. Email through the following information to Loretta Lewis, IDBF Deputy Treasurer – lewisrl@bigpond.com

Name of country:	
Manager's name:	
Number of athletes:	
Number of coaches:	
Number of managers:	
Number of supporters:	
Number of staff:	
Total number attending:	

2. These are the numbers you have entered on to the IDBF database.
3. An invoice will be emailed to the team manager within 3 working days of receiving your email.
4. When payments are made electronically, write on the bank transfer document / narration - the IDBF invoice number and country name and we will be able to track your payment from our bank statement. Ensure the person paying the account follows these instructions. IDBF registration passes will be issued when all outstanding funds have been received including the outstanding 2017 IDBF membership.
5. The payment must be paid in US dollars and ensuring IDBF receive the full funds excluding any bank charges.

Any bank charges IDBF incurs in receiving your funds will have to be paid in full before distribution of the IDBF identification tags.
6. If at the last minute there are changes and numbers increase, then email through again the increased number and another invoice will be issued so payment can be made.
7. Please do not pay money into the IDBF account without following this process.

IDBF Bank Details for this Championships

IDBF Bank:

Bank name: ABN AMRO Bank N.V.

Account Name: European Dragon Boat Federation

IBAN: NL21 ABNA 0454 5648 80

BIC/SWIFT: ABNANL2A

Account: 45.45.64.880

IDBF Beneficiary Address:

IDBF Treasurer

Chet Bakerstraat 45

1066 GHJ Amsterdam

Netherlands

Bank Address: ABN AMRO Bank N.V., Gustav Mahlerlaan 10, 1082 PP Amsterdam, Netherlands, Tel +31 10 2411720

Accommodation

Teams are required to make their own Hotel bookings.

Information about Hotels for the 13rd World Dragon Boat Racing Championships, Kunming, Yunnan Province, China were provided in Bulletin 2. If you do not choose our hotel in the Bulletin 2, please send the hotel name and hotel address of your reservation to the 2017 WDBRC Organizing Committee at: wdbrc2017@126.com. Otherwise, the 2017 WDBRC Organizing Committee will not arrange for the free shuttle bus from hotel to regatta field.

Meal Plan

To enrich the dining of athletes of various countries, taste the various delicacies of Kunming in China. The 2017 WDBRC Organizing Committee has decided to make a catering manual, which will provide a detailed description of various cuisines for athletes of all countries. Volunteers are also provided in each country to assist in ordering meals.

Normal dining standard in Kunming will not exceed RMB100 per meal, unless you want to eat a lavish meal.

Transportation

AIRPORT WELCOMING SERVICE

The 2017 WDBRC Organizing Committee will have welcome centers at Kunming Changshui International Airport (KMG). Teams need to inform the Organizing Committee of arrival details, they will then be greeted upon arrival and directed to their bus/van that will transport your team to your accommodations in Kunming.

Every country just has two chances to the free airport transportation. One pickup and one drop off for the airport. For individual countries, athletes will arrive at Kunming in batches, you can only select one time and send the number, flight number and other information to the organizing committee at wdbrc2017@126.com. Other athletes arriving in Kunming can arrive at the hotel by taxi, airport bus or subway.

In the event of lost luggage, the 2017 WDBRC Organizing Committee will assist all participants, officials, and supporters with the retrieval of their luggage. Once the luggage is found, the 2017 WDBRC Organizing Committee will arrange to have the luggage brought to Niagara and returned to its owner.

LOCAL TRANSFERS

VENUE SHUTTLES

The 2017 WDBRC Organizing Committee provides free shuttle buses from training day to match day (14th-22nd) to the hotel and venue. The bus transfer times provided from hotels to the race venue depends on the competition schedule. Please check the relevant announcements after you arrive at the hotel.

If you need assistance with any arrangements, please do not hesitate to contact the 2017 WDBRC Organizing Committee.

Accommodation, Meals, and Transportation: wdbrc2017@126.com

Administration: zglzxh@126.com

Closing Celebration

Celebrating fierce competition, new friendships, and a shared passion of dragon boat, the Closing Celebration will take place on the evening of **OCT 22nd, 2017**. It will be an event you will not soon forget – a night of music and dancing under the stars with the waterway lit with fire pods as the backdrop. Food trucks, drinks, and a photo booth are some of the many features of the Closing Celebration.

Tickets will be available for purchase through the 2017 WDBRC Organizing Committee. Pre-booked tickets will cost USD \$10.00 per person, which includes entry to the event, transportation from all Official Accommodations, and music entertainment. Pre-booked tickets must be paid for by **OCT 16, 2017**. Tickets booked after **OCT 16, 2017** or at the Venue, will cost USD \$20.00.

Tourism Excursions

Tours will be available after OCT 22th. Private and group bookings are encouraged. The specific price and route (DALI,LIJIANG,XIANGGELIDA AND SO ON) can be checked into the hotel information.

Various tours will be available to purchase during training and competition days and will not require pre-booking.

CHAMPIONSHIPS AND ENTRIES

Full details of the entry requirements were issued in [Bulletins 1 and 2](#).

ENTRY MATRIX – STANDARD AND SMALL BOAT CHAMPIONSHIPS

The entry matrix was provided in [Bulletin 2](#), to which you can refer if necessary.

TECHNICAL INFORMATION

Full Technical Information will be published in Information Bulletin No. 4 – the Championship Technical Bulletin, but the following points are highlighted.

CREW LISTS

A Crew List showing the competitors and reserves who will be racing in a particular Competition Class should be submitted by the Team Leader or Crew Manager to the Chief Official preferably at the Team Leaders meeting for the following days racing the absolute deadline is no later than 1 hour before the first race on the day in which the competition takes place. It is recommended to generate Crew lists from the IDBF online database as it will improve clarity and pin numbers

and bar codes are automatically provided. This facility is available after Team named lists have been entered online at www.idbfchamps.org. The 2017 WDBRC Organizing Committee will have a printer and laptop/computer available at the Venue for those Teams wishing to print their crew lists from the IDBF online database. An example of a Crew list for manual completion, will be provided in the Technical Bulletin No.4.

Fit to Race: You are reminded that when signing the Crew List, the person signing is confirming with the Chief Official that all the competitors shown on the list are Fit to Race. This statement covers not just the physical ability of the competitors to undertake the race concerned but it also means that the signatory is confirming that there are no known medical reasons why those listed should not compete during the whole period of the Championships.

DOUBLE ROSTERING

Team Managers are advised that no allowance will be made in the Race Programme for any competitors who are double rostered. Crews with double rostered paddlers are advised that in the event of 'back to back' racing arising that the Race Officials will not delay races or make any extra time allowances.

BOAT POOL

All Teams are advised that only those dragon boats provided by the 2017 WDBRC Organizing Committee will be permitted to race in the Championships. For this World Championships, 20 Standard and 20 Small Dragon Boats built to the IDBF International Standard Racing Dragon Boat Specifications (ISRDB).

BOAT ALLOCATION

Crews will be allocated to boats in accordance with the Lane Draws shown in the IDBF Tail Race Plans. Crews will NOT be allowed to pre-select a boat for any race or to race in a boat not provided by the 2017 WDBRC Organizing Committee.

RACING VEST NUMBERS (race number bibs)

Teams should provide their own sets of Racing Vest Numbers or race number bibs (01-26). The 2017 WDBRC Organizing Committee can, if requested, provide vest numbers for purchase by pre-ordering. Team Managers will be able to collect their pre-ordered Racing Numbers when they register at the Accreditation Office of the 2017 WDBRC Organizing Committee. Pre-ordered Racing Numbers must be submitted before **OCT 16, 2017**

To pre-order Racing Vest Numbers (race number bibs), submit the booking form to: **wdbrc2017@126.com**, no later than **OCT 13, 2017**.

COMPETITORS PADDLES

Only IDBF Licensed Paddles showing the Spec 202a Manufacturers Mark will be permitted at the 2017 World Dragon Boat Racing Championships. Competitors not in possession of a Spec 202a paddle will be required to either rent one from another competitor or purchase one before racing. Please ensure that all paddles clearly display the IDBF License Number on them. Competition Paddles are available for rental from the 2017 WDBRC Organizing Committee. Please fill out attached form and submit to **wdbrc2017@126.com**.

To pre-order a competition paddle to rent, submit the booking form to **wdbrc2017@126.com**, no later than **OCT 13, 2017**.

SEAT PADS

IDBF Competition Reg 13.1 Seat Pads. Dragon Boat Seat Pads (cushions) shall be made of a soft material, such as neoprene, of a maximum thickness of 15mm that will compress easily when squeezed between finger and thumb. The width of the seat pad shall approximate to the width of a paddling seat in the IDBF Standard International Racing Boat (12.5 cm) and the length should ideally, not exceed 33cm. Seat pads should be rectangular, we will not be measuring seat pads to the exact cm, but obviously the round seat pads (IKEA type, for example) will not be accepted, unless they are 'cut to size'.

SAFETY ISSUES

Teams must be trained and understand the recommended procedures in the event of a capsized. Full details of the IDBF recommendations can be found at www.idbf.org/documents_safety.php. It is essential that all Teams are familiar with the "Buddy System" and that if a capsized should occur, the paddlers are required to stay with the dragon boat and wait for the instructions from the safety boat crew. No one should swim to the shore.

PHOTO FINISH

A fixed photo finish camera will be used at the Finish to record all boats crossing the finish line.

STARTS

200m, 500m, and 1000m racing distances will be held with an automatic start system; boats will be held on the Start Line by purpose built mechanical boat holders linked to the starting system, similar to the system used in World Rowing and Canoeing Championships and the Olympics.

2000m racing distance will consist of a running start.

DECLARATIONS, CONSENTS & WAIVERS

The following Declarations are attached for noting and/or signing:

Declaration 1 – Competitors & Team Leaders Medical & Financial Declaration

Declaration 2 – Competitors Anti-Doping Declaration

Declaration 3 – Competitors Declarations of Commitment to Dragon Boat Sport

Declaration 4 – Team Officials Declarations of Commitment to Dragon Boat Sport

Teams are asked to complete and sign the following Declarations, Consents, and Waivers forms online at www.idbfchamps.org.

ANTI DOPING

Random drug testing will be conducted at the 2017 World Dragon Boat Racing Championships. Your attention is drawn to IDBF Regulation 6 concerning drug abuse and doping. All tests will therefore be set against the current IOC banned substances list and Members of the IDBF Medical and Sports Science Commission will be on hand to monitor the testing process.

The current List of Banned Substances is shown in the IDBF Anti-Doping Policy, Annexes on the IDBF website: www.idbf.org

All Therapeutic Use Exemptions (TUE) must be sent to Bridget Walter, IDBF Anti-Doping Commissioner bridget.walter@datacomm.ch Teams can locate the Therapeutic Use Exemptions online at www.idbfchamps.org. All questions regarding Anti-Doping should be directed to Bridget Walter, IDBF Anti-Doping Commissioner.

COMPETITOR'S RIGHTS

- Be notified of selection for doping control
- Be informed of the consequences of refusing to provide a sample
- Have the doping control procedures explained
- Be provided with a selection of sealed equipment from which to choose
- Be observed when providing sample by someone of the same gender
- Receive copies of all signed documentation

COMPETITOR'S RESPONSIBILITIES

- Know the IDBF and your IDBF Members' anti-doping regulations
- Carry photo ID to present to the Doping Control Officer (DCO)
- Inform your doctor or pharmacist that you are a competitor who may be subject to doping control
- Consult your IDBF Member in advance if you are medically required to take any medication on the prohibited list – before being permitted to take such substances, you will need to apply for medical exemption
- Keep a list of all medications, vitamins or supplements you are taking and declare them on the doping control form
- Be careful with unlicensed products such as nutritional supplements or herbal products as these may contain prohibited substances
- From notification through to completion of sample collection, stay in full view of the DCO or chaperone, whether at a Competition, Training Venue or your home
- Re-hydrate with sealed non-alcoholic, caffeine-free beverage before the test
- Be prepared to begin sample collection procedures as soon as possible after notification

WORLD CHAMPIONSHIP TRAINING SESSIONS

Crew Official Training Sessions bookings are to be completed electronically on the online registration site: <http://www.idbfchamps.org> The online registration system will open for booking training sessions from Thursday 21st September at 15:00 on Central European Time Zone (UTC+2 hours)

Official Training sessions in both standard and small boats are available from Saturday October 14th to Monday October 16th inclusive, daily from 09h00 – 18h00 and Tuesday October 17th from 08h00-12h00. The training schedule of each country shall be based on the time posted in the embarkation area.

Should the 2017 WDBRC Organizing Committee, in consultation with the IDBF C&TC, deem it necessary and conditions allow, additional practices may be added.

PRE-TRAINING SESSIONS

In order to ensure the safety of the regatta course, the 2017 WDBRC Organizing Committee will not accept training before the times stated above.

TEAM PROFILES

Teams are asked to submit a short (100 word maximum) team profile and up to five (5) images for the online program. Text and images may be submitted at any time up to October 3rd 2017.

Submissions are to be sent to wdbrc2017@126.com

NATIONAL FLAGS

Each Team taking part in the 2017 IDBF 13rd World Dragon Boat Racing Championships is asked to bring with them two (2) Official Representative Flags for their country or territory, of a size approximately 1m x 0.5m.

One flag will be utilized at the Opening Ceremony for the Parade of Athletes, and the other will be utilized for Medal Ceremonies. Flags must be delivered to the Registration Centre at the time of accreditation.

ANTHEMS

Please check your National Anthem at <https://idbfchamps.org/anthems.php> if you require a change or need to add your anthem please send an MP3 file to Slawek Borucki at s.borucki@borsoft.pl.

IDBF RACE OFFICIALS EXAM:

Please inform Mel Cantwell the Chair of the C&TC at melanie280770@gmail.com if anyone from your country whose is attending the 13th WDBRC wishes to take the IDBF Race officials grade 1 examinations. Arrangements will then be completed.

OPENING CEREMONIES

The opening ceremony will be held at 19:00 on October 17, 2017 at the front square of the HaiGeng Hall.

The organizing committee will arrange vehicles for the opening ceremony from your hotel.

SITE INFORMATION

SPECTATORS

The accreditation issued by the organizing committee (athlete's ID, official accreditation, etc.) provides access to the designated viewing area for free. There is no fixed seating requirement. First come first served. Supporters can apply for viewing card by the National Association and the submitted deadline is October 13, 2017.

PARKING

There is no parking lot around the competition site, and the athletes' vehicles will be arranged in a unified way.

STREET MARKET

During the WDBRC, the front of Haigeng Hall will have a temporary market, selling some simple meals (such as sandwiches) and Yunnan food and souvenirs and so on.

CONTACTS

IDBF

Peter Tang – IDBF General Secretary legengrp@macau.ctm.net

Melanie Cantwell – IDBF Chair C&CT melanie280770@gmail.com

ORGANIZING COMMITTEE

He Lixian – Event Coordinator

149526787@qq.com

CDBA

Li Hanjie & Lyu Ran - CDBA Secretary

Administration: zglzxh@126.com

Accommodation, Transportation, Meals and visas: wdbrc2017@126.com

What's app: +86 18101321412 (Li Hanjie)

13th WORLD DRAGON BOAT RACING CHAMPIONSHIPS, KUNMING

Kunming, China | October 18 – 22, 2017

Closing Celebration Ticket Ordering Form

Celebrating fierce competition, new friendships, and a shared passion of dragon boat, the Closing Celebration will take place on the evening of **OCT 22nd, 2017**. It will be an event you will not soon forget – a night of music and dancing under the stars with the waterway lit with fire pods as the backdrop. Food trucks, drinks, and a photo booth are some of the many features of the Closing Celebration.

Tickets will be available for purchase through the 2017 WDBRC Organizing Committee. Pre-booked tickets will cost USD \$10.00 per person, which includes entry to the event, transportation from all Official Accommodations, and music entertainment. Pre-booked tickets must be paid for by **OCT 16, 2017**. Tickets booked after **OCT 16, 2017** or at the Venue, will cost USD \$20.00.

Team:

Contact Person:

Email Address:

Phone Number:

Closing Celebration tickets will be distributed at the Accreditation Office to the Team Manager at time of registration.

Send completed forms to wdbrc2017@126.com by no later than October 15th, 2017.

13th WORLD DRAGON BOAT RACING CHAMPIONSHIPS, KUNMING

Kunming, China | October 18 – 22, 2017

Paddle, Racing Numbers, and PFDs Request Form

Team:

Program Class:

Contact Person:

Role:

Email Address:

Phone Number:

Paddles

Charge according to actual conditions.

Racing Numbers

Charge according to actual conditions.

Personal Floatation Devices (PFDs)

Charge according to actual conditions.

A confirmation notices and invoice for the rental of any Paddle, Racing Numbers, and/or PFDs will be sent upon the processing of your request. Payment for the equipment must be paid in full prior to receiving the items.

Send completed forms to wdbrc2017@126.com by no later than October 15th, 2017.

13th WORLD DRAGON BOAT RACING CHAMPIONSHIPS, KUNMING

Kunming, China | October 18 – 22, 2017

Invitation Letter Request Form for VISA applications only

All visitors to China require a visa except citizens of countries where an exemption has been granted.

An Official Letter of Invitation will be sent via email to each National Federation. Do not delay in beginning your visa process. Official Letter of Invitation requests can be made to the 2017 WDBRC Organizing Committee at: wdbrc2017@126.com. Once a request is made, a member of the 2017 WDBRC Organizing Committee will forward a spreadsheet to be completed (See the attachment). One invitation letter will be provided for the entire Team. (Every country applying for the invitation will have to submit a copy of the President's signature or a national association seal and a WORD version of the attached form)

If there are any further questions or concerns please contact: wdbrc2017@126.com.

Name	Gender	Nationality	Date of Birth	Passport No.	Passport expiry date

Send completed forms to wdbrc2017@126.com

13th WORLD DRAGON BOAT RACING CHAMPIONSHIPS, KUNMING

Kunming, China | October 18 – 22, 2017

AIRPORT PICKUP AND DROPOFF SERVICE

Official Team Name:

Team Manager`s Name:

Email: _____

What`s app or WeChat app number: _____

Arrival Date (DD/MM/YYYY): _____

Arrival flight number: _____ (XX to Kunming)

Number of people: _____

Departure Date (DD/MM/YYYY): _____

Departure flight number: _____ (Kunming to XX)

Number of people: _____

Accommodation Name:

Accommodation Address:

Send completed forms to wdbrc2017@126.com by no later than October 7th, 2017